



**Minutes** of the Annual Meeting of the Parishioners and the Annual Parochial Church Meeting for the Parish of the Itchen Valley held at Avington Park on Thursday 11 April 2019

## Annual Meeting of the Parishioners

The meeting was opened by the Rector, Alex Pease, who read from Isaiah. He thanked Sarah and Charlie Bullen for making Avington Park available for the meeting. He explained that there are two meetings, the Annual Meeting of Parishioners, at which everyone who lives in the parish can participate, followed by the APCM for those on the Parish Electoral Roll. There were about 30 parishioners present.

**1. Apologies** (for this meeting and the following meeting): Apologies included Joan Dartnall, Katherine Impey, Penelope Kellie, John Platt, Gilly and Robin Greenwood, John and Joanna Lang, Richard and Mandy Seymour, Fiona Coulter, John and Elizabeth Bouldin, Beccy Clarke, Sally and David Parker, Charlie Bullen.

**2. Minutes of last meeting:** These were proposed as a true record by Penny Russell, seconded by Vanessa Rosewell and passed unanimously.

**Matters arising:** There were no matters arising.

**3. Election of Churchwardens:** Forms had previously been submitted with nominations and seconders for the election of the following parishioners as Churchwardens:

<b>Martyr Worthy:</b>	Robin Greenwood, Sara Mason
<b>Easton:</b>	Theo Mezger; Vanessa Rosewell
<b>Itchen Abbas:</b>	Tony Gaster, Nick Owen
<b>Avington:</b>	vacant

There being only six Churchwardens nominated and seconded they were declared appointed.

Alex thanked all the Churchwardens for all they have done over the past year.

The Annual Meeting of the Parishioners ended.

# The Annual Parochial Church Meeting

**1. Minutes of the last meeting:** These were proposed as a true record by Penny Russell, seconded by Vanessa Rosewell and passed unanimously.

**2. Matters arising:** There were no matters arising.

**3. Report on Electoral Roll:** The Electoral Roll was totally revised this year, which is done every six years. Simon Ffennell reported that there were 161 on the Electoral Roll, of which 25 were non-resident in the parish. This is 63 fewer than this time last year. The Rector thanked Lucinda Ffennell, Parish Electoral Roll Officer for all her help. He went on to analyse the decrease: 32 people have died or have moved, 21 are only occasional members of the church community, and Alex will follow up the remainder to understand why they are not on the roll. He clarified that the number on the Electoral Roll does not determine our Parish Mission Fund payment; that is based on a different formula of the Worshipping Community (probably 120-145 people).

**4. Annual Report 2018:** The Rector commended this to the meeting, either in print form available at the meeting or on the website. This is a record of the work of the Parish over the last year. Although it is long, it is evidence of the enormous amount of activity in the parish, which seems to be as busy as it was in 2017 even with the sharp reduction in clergy time. Alex emphasised that we need every single person who is involved. There were no matters arising.

**5. Financial Statement 2018:** The accounts were available at the meeting and are on the website. The Treasurer, Rolls Coleman told the meeting that Financial Terms of Reference have now been agreed and approved by the PCC and can be seen on the website. The parish had an exceptional year in 2018 with a surplus of £63k and total funds now standing at £276k. This is due to the Wre Fund, the support from the Diocese for the cost of the Administrator, strong fund raising and an exceptional number of special services (weddings, funerals etc.). Day to day costs are about £10k/month, of which £6k goes to the Common Mission Fund; running costs for each church are therefore about £1k a month. About £20k was also spent on major work in the churches.

The parish should break even this year. Funds for work on the churches are expected to come from the fabric funds. The future goal is to simplify the financial structure by reducing the 13 funds down to a target of 6 by consolidating restricted funds.

The Treasurer expressed his grateful thanks to his predecessor David Anderson, to Madeleine Quest Ritson for her work as book keeper and to Scott Johnson for acting as Independent Examiner. Most of all he expressed thanks to the church community for their support via the Parish Giving Scheme and through fund raising.

The Rector expressed his grateful thanks to the Treasurer.

**6. Election of Parish Representatives to the Deanery Synod:** The representatives to Deanery Synod remain as follows, to complete the remaining year of a three year term:

<b>Avington:</b>	Tim Clapp
<b>Easton:</b>	Theo Mezger
<b>Martyr Worthy:</b>	Gerry Stacey
<b>Itchen Abbas:</b>	Tony Gaster

**7. Election of Parish Representatives to the PCC:** Forms have been submitted with nominations and seconder where required for the election of the following parishioners to the PCC (each for a three year term):

**Easton:** Sara Janssen (appointed 2019), alternate Jill Croft (appointed 2019)  
**Itchen Abbas:** Sarah Hunt (appointed 2018), alternate Charlotte Appleby (appointed 2019)  
**Avington:** Penny Russell (re-appointed 2019), alternate Helen Wayne (appointed 2018)  
**Martyr Worthy:** Verity Coleman (re-appointed 2019), alternate vacant

**8. Appointment of Sidespersons:** The PCC Secretary read out the list of sidespersons for each church as follows:

**Avington:** Charlie Bullen, Sarah Bullen, Sonia Cragg, Gill Graham Maw, Penny Russell, Helen Wayne

**Easton:** David Anderson, Judy Bishop, Jill Croft, Sara Janssen, Sue Kennedy, Penelope Kellie, Elaine Labram, David Poole, David Swinstead

**Itchen Abbas:** Charlotte Appleby, Patrick Appleby, John Bouldin, Joan Dartnall, Sarah Hunt, Sally Parker, Toby Stubbs

**Martyr Worthy:** Christopher Burness, Verity Coleman, Simon Ffennell, Guy Green, Gilly Greenwood, Robin Greenwood, Joanna Lang, John Lang, John Platt, Liz Platt, John Prince, Joanna Sutcliffe, Robert Sutcliffe, Angela Wheeler, Emily Windsor-Aubrey, Philip Windsor-Aubrey

**9. Appointment of Independent Examiner:** Scot Johnston has been reappointed and the Treasurer expressed thanks for his help.

#### **10. The Rector: looking to the future: Mission and Vision**

The Rector gave a presentation on his vision for the future of the church in the Itchen Valley, and how we can all contribute to ensuring that the church continues to grow. The full presentation can be found on the parish website at [itchenvalleychurches.org/2019/04/13/itchen-valley-parish-apcm-2019](http://itchenvalleychurches.org/2019/04/13/itchen-valley-parish-apcm-2019)

**End of Business:** A presentation was made to Andrew Impey, with grateful thanks for his time as Churchwarden. A presentation (of a framed painting of St Mary's Easton kindly painted by David Russell) was made to David Anderson, with grateful thanks for his time as Treasurer of the Parish.

The meeting concluded by saying the Grace together.

A brief meeting of the new PCC was held immediately after the APCM at which the appointment of the Treasurer (Richard Coleman), Health and Safety Officer (David Parker), Safeguarding Officer (Sarah Hunt), Date Protection Officer (Gerry Stacey) and PCC Secretary (Verity Coleman) were proposed by Theo Mezger, seconded by Vanessa Rosewell and approved unanimously.

Verity Coleman, PCC Secretary