

## ANNUAL DISTRICT CHURCH MEETING

(Unapproved) Minutes of the meeting held on Wednesday 6<sup>th</sup> March 2024

Present: Chris Ellis (Chair), Theo Mezger, Penelope Kellie, Judy Bishop, David Swinstead, Jill Croft, Revd. Peter Walker, Elaine Labram, Henry Labram, Helena Kaylana

1	Welcome	Chris Ellis opened the meeting with a welcome
2	Prayer	Revd. Peter started by saying a prayer which evolved into a review of the year most of which is covered in the Church Wardens report attached.
3	Apologies	Katie Hart, Sue Kennedy, David Anderson, Jude Mezger, Mary Purser, Sara Janssen, Frits Janssen
4	Record of previous Meeting	Minutes of the ADCM held on 26 Mar 2022 were accepted. Proposer - Theo Mezger Second - David Anderson
5	Matters Arising	It was felt all matters would be discussed under the headings below.
6	Church Wardens' Report 2023/24 [attached]	Chris thanked the sidesmen and everyone who had helped in the graveyard especially Phil Binney and Alison Canfor and also the verger. He thanked Judy Bishop for recruiting many more bellringers and gave special thanks to Theo Mezger for his contribution in staging the crib service. He thanked those who locked and unlocked the church and thanked Penelope Kellie and Pauline Lund for leading the organising of the flowers. Finally he thanked Mary Purser for her contribution as church warden to the traditional communion services through the year.
7	Financial Update	Chris advised that following receipt of a bid recommended by the Architects and permission from the DAC he would be seeking permission from the PCC to contract with BM Clarke and Sons to complete the external repairs commencing in June. The Funds available as of today comprised £39754 and the budgeted funds required including Architects Fee estimates and a contingency of £3000 amounted to £42560 giving a shortfall of £2805. The proceeds of the Bridge Tea planned for end April and donations from Summer Lettings which amounted to over £4000 would cover this expenditure as bills fell due over the summer and eligibility having been checked with the Listed Places of Worship Grant Scheme for the reclaim of VAT the total of £9600 of VAT would all be recoverable. The balance of £18209 in the Development Fabric Fund would remain intact and any surplus would be spent on defining and gaining permission for internal works though further fund raising would be required before these could commence.  Further Fund raising is planned with the possibility of a Gospel Choir event in the autumn but essentially our coffers will be emptied and proceeding with internal works a matter for next year after the building has dried out.  David Swinstead advised that following recent experience all contractors should assume explicit responsibility for managing and supervising all their

		own and their sub-contractors Health and Safety compliance as part of their contractual relationships with the PCC and indemnify the Church wardens and PCC from such responsibility. CE agreed to ensure that as far as possible this was the case with both the architects and any contractors.
8	Election of Church Wardens	<p>Chris Ellis</p> <p>Proposer: Judy Bishop Secunder: Elaine Labram</p> <p>Elaine Labram</p> <p>Proposer: David Swinstead Secunder: Chris Ellis</p> <p>The nominations were unanimously approved.</p>
9	Election of DCC members	<p>Chris Ellis, Elaine Labram, Katie Hart (Secretary) Helena Martin, Jill Croft, Sara Janssen, Penelope Kellie, David Anderson, Sally Clarke, Sue Kennedy, Judy Bishop</p> <p>Proposer: David Swinstead Secunder: Theo Mezger</p> <p>All were unanimously approved.</p>
10	Deanery Synod Representative	<p>Chris Ellis offered himself for the role.</p> <p>Proposer: Judy Bishop Secunder: Elaine Labram</p> <p>All were unanimously approved.</p> <p>Theo M. drew attention to the importance of Deanery Matters with the trial of a merged deanery led by Andrew Micklefield and pointed to the potential benefits of adopting the youth arrangements in place in the Alton deanery.</p>
11	PCC Representative	<p>Jill Croft with Judy Bishop as an Alternate</p> <p>Proposer: Henry Labram Secunder: David Swinstead</p> <p>Approved Unanimously</p>
12	Sides persons	<p>The following persons undertake the duties of sides persons: David Anderson, Judy Bishop, Jill Croft, Penelope Kellie, Sara Janssen, Sue Kennedy, Judith Mezger, David Swinstead, Theo Mezger and Sally Clarke</p> <p>Proposer: Elaine Labram Secunder: Helena Kaylana</p> <p>All were unanimously approved.</p>
13	Verger	<p>Proposed Sara Janssen, (reluctantly)</p> <p>Proposer: Theo Mezger Secunder: Judy Bishop</p> <p>Unanimously approved.</p>

14 AOB

A brief discussion of the Easton contribution to the May 12<sup>th</sup> event ensued with Tea and Cakes in the church yard the only possible solution. It was suggested a separate organising committee be instituted for the event . The meeting notice was drawn to the EVH press date of 15<sup>th</sup> March.